

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at Holland Brook School
Board of Education Meeting Room
Regular Meeting 7:00 p.m.
November 9, 2021

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely/in-person on November 9, 2021 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting virtually are encouraged to do so by going to Meeting ID: meet.google.com/zaf-amyz-vzb or joining by phone: (US)+1 401-684-2901 PIN: 546 478 430# The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Terrie Bruno Recognition - Hunterdon County Education Support Professional of the Year
- WHS Highlight
- Student Data Presentation - Mrs. Beegle, Dr. Brown, Ms. Pauch

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The

President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

V. CORRESPONDENCE

- Email S.R. - Board Elections

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.02
Motion _____ 2nd _____
- 1.01 Motion to approve Enrollment and Drill Reports October 2021.
(Attachment 1.01)
- 1.02 Motion to approve Bus Evacuation Drills for all Readington Township Schools for the 2021-2022 school year.
(Attachment 1.02)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01
Motion _____ 2nd _____
- 2.01 Motion to approve the Meeting Minutes October 12, 2021.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

C. FINANCE/FACILITIES

Committee Report

3. Motion to adopt 3.01 - 3.11
Motion _____ 2nd _____
- 3.01 Motion to approve the **Bill List** for the period from **October 14, 2021 through November 10, 2021** for a total amount of **\$3,035,378.60**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule November 9, 2021** for a total amount of **\$7,594.42**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **September 2021** for a total amount of **\$2,493,351.17**.
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for September 1, 2021 through September 30, 2021**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for September 1, 2021 through September 30, 2021**.
(Attachment 3.05)

- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: September 30, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of September 30, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of September 30, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending September 30, 2021.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2021-2022 school year.
(Attachment 3.07)

- 3.08 Motion to approve the 2021-2022 M-1 and Comprehensive Maintenance Plan.
(Attachment 3.08)

- 3.09 **WHEREAS**, at its board meeting on October 12, 2021, the Board authorized the Business Administrator to solicit bids and engage in a professional services contract with Settembrino Architects for a Holland Brook School roofing project for the 2022-2023 school year; and

WHEREAS, the Holland Brook School roofing project is included in the district's long range facility plan as filed with the State of New Jersey; and

WHEREAS, due to significant world-wide supply chain disruption, the lead-time on insulation products is well over six (6) months in duration, and without insulation the project cannot commence as an integral first step after demolition; and

WHEREAS, it is necessary to incur costs during the current year in preparation for construction in the summer of 2022; and

NOW THEREFORE BE IT RESOLVED, that the Readington Township Board of Education approves the withdrawal of not to exceed \$148,300 from capital reserve effective immediately for the purchase of insulation materials and authorizes the Business Administrator to effectuate the purchase through Roofing & Envelope Services Bid #ESCNJ/AEPA 21D as amount exceeds the State of New Jersey's bid threshold.
(Attachment 3.09)

- 3.10 Motion to submit an amendment to the following for year 2021-2022 grant applications and acceptance of funds:

ESSA carry over from 2020-2021:

Title I \$8,490.00

Title II \$2,392.00

Title III \$2,498.00

Title III-Immigrant \$270.00

IDEA carry over from 2020-2021:

Basic \$10,060.00

- 3.11 Motion to approve a one year extension to the agreement between the Readington Township Board of Education and Republic Services of New Jersey LLC for refuse disposal and recycling collection at the cost of \$63,964.52 at all schools for the 2022 calendar year.
(Attachment 3.11)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**D. EDUCATION/TECHNOLOGY
Committee Report**

4. Motion to adopt 4.01 - 4.06
Motion _____ 2nd _____

- 4.01 Motion to adopt the following curriculum for the 2021-2022 school year:
(Attachment 4.01)

CURRICULUM
Innovation & Design Grades 6-8
Financial Literacy Literacy Grades 6-8
Social & Emotional Learning Tier 1 Scope & Sequence - HBS
Social & Emotional Learning Tier 1 Scope & Sequence - RMS
Social & Emotional Learning Tier 1 Scope & Sequence - TBS
Social & Emotional Learning Tier 1 Scope & Sequence - WHS

- 4.02 Motion to apply for and accept an H.S.A. mini grant in the amount of \$130.00 for an online reading fluency Subscription for Colleen Villiano, teacher at Holland Brook School.

- 4.03 Motion to adopt the following fundraisers for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	Winter Sports Raffle	Readington Athletic Booster Club
Holland Brook School	Winter Shoppe	Home School Association
Readington Middle School	Winter Shoppe	Home School Association
Whitehouse School	Winter Shoppe	Home School Association
Three Bridges School	Winter Shoppe	Home School Association

- 4.04 Motion to adopt the following additional field trip for the 2021-2022 school year:

SCHOOL/GRADE	FIELD TRIP	LOCATION	COST TO PARENT
TBS/Grade 1	Crayola – Supplement How To Writing Unit	Virtual	\$10.99

RMS/HBS Life Skills	Hillsborough Cinemas/Lenny's Pizza and Pasta	Hillsborough, NJ	\$ 7.00
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4.05 Motion to approve the 2021-2022 Nursing Service Plan.
(Attachment 4.05)

4.06 Motion to ratify and approve LearnWell to provide home instruction for student: H-202106 from October 18, 2021 through December 17, 2021 for 10 hours a week at a rate of \$48.00/per hour.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**E. PERSONNEL
Committee Report**

5. Motion to adopt 5.01 - 5.09
Motion _____ 2nd _____

5.01 Motion to ratify and accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Tasha Schwab	Aide/Special Education (WHS) 30-02-D3/ayu	\$19.00/hr Aide NC Step 6 (prorated)	11/01/2021 - 06/30/2022
Jeffrey Castagne	Maintenance Mechanic (BOE) 70-05-D5/aoo	\$57,000 Unaligned (prorated)	11/15/2021 - 6/30/2022

5.02 Motion to accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
*Suanne Traynor	Bus Driver (Transportation) 80-06-D6/anx	\$27.25/hr. Step 7	On or about 01/03/2022 - 6/30/2022

*pending satisfactory completion of CDL license examination

5.03 Motion to accept the Superintendent's recommendation and approve the following Substitute Teachers/Aides/Nurses/Bus Drivers paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	SUBSTITUTE
Bruce Sabados	Substitute Teacher/Aide
Sharon Sabados	Substitute Teacher/Aide
Edel Connolly	Substitute Teacher/Aide
Kathy Deats	Substitute Aide

Robert Eagan	Substitute Bus Driver
Daragh O'Dea	Substitute Teacher/Aide
Deborah Pikulin	Substitute Aide/Secretary
Salvatore Randazzese	Substitute Teacher/Aide
Donna Reilly	Substitute Aide
Kimberly Saini	Substitute Teacher/Aide
Katie Spencer	Substitute Teacher/Aide
Marisa Zalarick	Substitute Aide/Secretary
Richard Hopkins	Substitute Teacher/Aide
Nicole Erhart	Substitute Teacher/Aide

5.04 Motion to approve the following resignation:

NAME	POSITION	EFFECTIVE DATE
Diane Krasovec	Nurse (RMS) 20-01-01/bbk	12/31/2021

5.05 Motion to accept the Superintendent's recommendation and remove Kevin Sanders and approve the following Readington Middle School coaching assignment for the 2021-2022 school year at the contractual rate:

TEAM	COACH
Boys Baseball B Coach	Paul Yunos

5.06 Motion to ratify an increase in hours for the following staff member to include Intervention teaching assignments:

NAME	POSITION	TRACK/STEP	HOURS	SALARY	EFFECTIVE DATE
Noelle Henderson	Teacher/Intervention (TBS) 20-03-D2/afu	BA Step 20	From: 3.625 hrs. To: 4.225 hrs.	From: \$40,832.50 To: \$47,365.70 (prorated)	10/25/2021- 06/30/2022
Dawn LoCalio	Teacher/District ESL (District) 20-05-D2/bbj	B+15 Step 7	From: 4.0 hrs. To: 5.0 hrs.	From: \$33,822.25 To: \$42,431.55 (prorated)	11/08/2021- 6/30/2022

5.07 Motion to approve the following chaperones for the 2021-2022 school year at a rate of \$25.00/hr. not to exceed 40 hours each:

NAME	STUDENT	CLUB
Olivia Vliet	S-144	American Sign Language Club
Jack Kimple	S-144	Cooking Club

5.08 Motion to approve extra pay driving hours to support the Accelerated Learning Program not to exceed 2.5 hours per day to all schools, for the 2021-2022 school year. Extra pay funded through ESSERIII/ARP. (Attachment 5.08)

5.09 Motion to approve the following additional staff members to teach 1. Home Instruction, 2. Virtual Tutoring for Quarantined Students, 3. Virtual Homework Help and 4. In-Person Accelerate Learning according to their contractual rate, to be paid using the ESSER II and III/ARP grants, not to exceed dollar limits of said grants:

NAME	SCHOOL
Janice Razza	Whitehouse School
Elizabeth Lewis	Whitehouse School
Deanna Schwaiger	Whitehouse School
Lisa Painter	Whitehouse School
Donna Urbanowicz	Whitehouse School

Roll Call:

Dr. Cerciello_____ Mr. Emmons_____ Mrs. Fiore_____ Mrs. Flores_____ Mrs. Podgorski_____ Mr. Wallace_____ Mr. Zwerling_____ Mrs. Hample_____ Mrs. Simon_____

F. COMMUNICATION
Committee Report

6. Motion to adopt 6.01 - 6.03
Motion_____ 2nd_____

6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:
(Attachment 6.01)

- Policy 1648.11 - The Road Forward - Health and Safety
- Policy 2422 - Comprehensive Health and Physical Education
- Policy 2467 - Surrogate Parents and Resource Family
- Policy 5111 - Eligibility of Resident and Non Resident Pupils
- Policy 5116 - Education of Homeless Students
- Policy 6471 - School District Travel
- Policy 8561 - Procurement Procedures for School Nutrition Programs
- Policy 8420 - Emergency and Crisis Situations

6.02 Motion to accept the Superintendent's recommendation and abolish the following policies:

- Policy 1648 - Restart and Recovery Plan
- Policy 5114 - Children Displaced by Domestic Violence

6.03 Motion to accept the Superintendent's recommendation and approve the following policies for first reading: (Attachment 6.03)

- Policy 2425 - Emergency Virtual or Remote Instruction Program
- Policy 6115.01 - Federal Awards/Funds Internal Controls - Allowability of Costs
- Policy 6115.02 - Federal Awards/Funds Internal Controls - Mandatory Disclosures
- Policy 6115.03 - Federal Awards/Funds Internal Controls - Conflict of Interest
- Policy 6311 - Contracts for Goods and Services Funded by Federal Grants
- Policy 7432 - Eye Protection
- Policy 8540 - School Nutrition Programs
- Policy 8550 - Meal Charges/Outstanding Food Service Bill
- Policy 8600 - Student Transportation

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

VII. UNFINISHED BUSINESS

- NJSBA Annual Workshop Takeaway

VIII. NEW BUSINESS FROM BOARD

- Board Tours - Tentatively November 15-20, 2021
- Tentative Board Meeting Dates 2022

IX. OPEN TO THE PUBLIC

X. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____